



KASHUNAMIUT SCHOOL DISTRICT

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Request for Proposal (RFP) for Installation of Windows and Doors at Chevak School, Chevak, Alaska

Project Title: Installation of Windows and Doors at Chevak School

Project Location: Chevak School, Chevak, Alaska

Proposal Due Date: Friday, May 28, 2025 4 p.m.

Project Completion Deadline: August 1, 2025, end of business day

1. Introduction

The Chevak School District (CSD) is seeking proposals from licensed General Contractors for the installation of **26 windows** and **10 doors** at the Chevak School, located in Chevak, Alaska. The project must start Monday, June 2, 2025 and work shall be completed no later than **August 1, 2025**, end of business day. This Request for Proposal (RFP) outlines the scope of work, requirements, and timeline for the project.

2. Project Overview

The selected General Contractor will be responsible for the installation of **24 windows** and **8 doors** in the Chevak School. The project involves the removal of existing windows and doors, preparation of the opening areas, and proper installation of the new units. All work must comply with applicable local, state, and federal codes and regulations, and must be completed by **August 1, 2025**.

3. Scope of Work

- **Removal and Disposal:** Removal of existing windows and doors to be replaced, including the proper disposal of all materials in accordance with local regulations.
- **Preparation:** Ensure all openings are properly prepared for the new windows and doors, including necessary repairs to frames and surrounding areas.
- **Installation:** Install **26 windows** and **10 doors** as specified. This includes securing proper fit, sealant, flashing, and insulation to ensure energy efficiency and structural integrity.

- **Cleaning and Restoration:** Post-installation cleanup of all work areas. Ensure that the school environment is restored to a safe and usable condition, including proper disposal of construction debris.
- **Compliance:** All work must comply with building codes, industry standards, and the project's design specifications.
- **Site Safety:** The contractor must ensure safety on site throughout the duration of the project, adhering to all relevant safety standards.

4. Project Timeline

- **Project Start Date:** On or after Monday, June 2, 2025
- **Project Completion Deadline:** **August 1, 2025**, end of business day.

The project must be completed in its entirety by the deadline above. The successful contractor must submit a detailed work plan with key milestones and a timeline to ensure timely completion.

5. Requirements for Contractors

- **Licensing:** The contractor must be a licensed General Contractor with experience in window and door installation projects.
- **Insurance:** The contractor must carry adequate insurance, including general liability, workers' compensation, and any other necessary insurance to protect against potential liabilities.
- **Experience:** Provide a detailed summary of the contractor's previous experience in similar projects, particularly in educational or school settings, and demonstrate the ability to manage and complete the work on time.
- **References:** Provide at least three references from previous clients where similar work has been completed.
- **Workers:** The contractor must employ workers who are qualified, experienced, and familiar with the specific requirements of working in a school environment.
- **Compliance:** The contractor must comply with all local, state, and federal regulations, including safety standards, building codes, and environmental guidelines.

6. Proposal Submission Requirements

Proposals must include the following information:

1. **Company Information:** Name, contact details, license number, and business structure of the contractor.

2. **Work Plan:** Detailed description of how the contractor plans to approach the installation of windows and doors, including any potential challenges and solutions.
3. **Timeline:** A proposed timeline outlining major milestones, including the start date Monday, June 2, 2025, any interim milestones, and the final completion date of August 1, 2025.
4. **Cost Estimate:** Detailed cost breakdown, including labor, materials, and any additional charges.
5. **References:** Contact information for at least three clients for whom similar work has been completed.
6. **Insurance and Bonding:** Proof of insurance coverage and bonding, if applicable.
7. **Licensing Documentation:** A copy of the contractor's valid Alaska business license and any certifications required for the work.
8. **Safety Plan:** Outline of the safety measures that will be taken during the project.

7. Evaluation Criteria

Proposals will be evaluated based on the following factors:

1. **Experience:** The contractor's experience in similar projects, particularly in educational settings.
2. **Timeline:** Ability to meet the completion deadline of **August 1, 2025**.
3. **Cost:** Overall cost, with consideration of value, quality, and adherence to the project requirements.
4. **References:** Quality of references and previous client satisfaction.
5. **Safety:** Adherence to safety protocols and ability to manage risks on the job site.

8. Submission Instructions

All proposals must be submitted by Friday, April 25, 2025. Proposals should be submitted in a sealed envelope or via email to the following address with subject heading '**RFP: Installation of new Doors and Windows**':

- **Mailing Address:**
Jeanne Campbell, Superintendent

Kashunamiut School District
985 KSD Way, PO Box 345
Chevak, Alaska 99563

- **Email Address:** jcampbell@chevakschool.org
Subject: RFP - Installation of Windows and Doors at Chevak School

Late proposals will not be considered.

9. Questions

For any questions regarding this RFP, please contact:

- **Contact Name:** Jeanne Campbell, Superintendent
- **Phone Number:** 907/952-2172
- **Email:** jcampbell@chevakschool.org
- **Deadline for Questions:** April 18, 2025

10. Terms and Conditions

- The Chevak School District reserves the right to reject any or all proposals.
- The successful contractor will be required to enter into a formal contract.
- The contractor must ensure the project is completed by the **August 1, 2025**, deadline.
- Payment terms and conditions will be outlined in the contract.

We look forward to receiving your proposal. Thank you for your interest in contributing to the Chevak School's improvement project.

Chevak School District

March 28, 2025

Related Documentation & Project Photos

- [Windows & Doors Pics](#)
- [Cascadia Windows Installation Instructions](#)